

Town of Ridgefield
Parking Authority Meeting

November 20, 2025 – 8:00 a.m.

Town Hall Small Conference Room, 400 Main Street, Ridgefield, CT
MEETING MINUTES – UNAPPROVED/UNREVISED

Members present: J. Wilmot, E. Burns, M. Recck

Members absent: None

Also Present: L. Yarrish, Parking Enforcement Officer

Chairman Recck called the meeting to order at 8:05 a.m.

1. Approval of minutes from October 16, 2025. Mr. Recck moved, and Ms. Wilmot seconded, approval of minutes for 10/16/25. Motion passed 3 – 0.
2. Parking Enforcement Officer report. Mr. Yarrish reported that the Parking Enforcement Officer vacancy has still not yet been filled. All new signage is up and the Village Wine Shop signs have been removed. Mr. Yarrish noted that the late September Pumpkin Weigh-off attracted between 3,000-4,000 people and that parking was difficult. PEOs monitored the CVS lot as required but many other nearby lots were filled. Hopefully it resulted in increased business downtown.
3. Discussion letter to Board of Police Commissioners. Mr. Recck reported that the Police Commission met and discussed the proposal to ban oversized vehicles from Main Street. The Commission wants further details on the proposal and Chairperson Dornfeld will follow up with the PA in writing.
4. Continuation of CVS/USPS lot discussion. No update. Since this is important issue, Mr. Recck will keep it on the agenda.
5. Regency Centers, 404-424, 424R and 426 Main Street. Mr. Recck reported that Regency Property manager Jennifer Duffy wants to meet to discuss the proposed License Agreement, and it will likely be a Zoom meeting. Mr. Recck reported that there were no red flags raised by Ms. Duffy. He will set up the meeting and report back in December.
6. Kiosk Discussion. Mr. Recck has reached out to several vendors for demos, and is waiting to hear back. The kiosk would be utilized only in part of the Bailey Avenue lot if implementation is cost-effective.
7. Parking data review. Mr. Recck distributed the report for October and it showed 141 tickets issued and 176 daily parking fees at BTS. Tickets issued was unchanged but BTS daily fees increased by 62. Mr. Yarrish reported that the Depot Road bridge looks like it's nearly completed, although it's not scheduled for completion until Spring 2026. Ms. Burns requested that the Whistlestop lease agreement be reviewed once the bridge is completed and additional use of the station occurs. Mr. Recck will again request a copy of the lease from Mr. Marconi.

8. Other business:

HB 8002: Ms. Wilmot recently spoke with John Kinnear, Chairperson of the AAC, who expressed concern regarding the Housing bill HB 8002. The bill was passed in Hartford in November and eliminates off-street parking minimums for residential developments with up to 16 units, although towns can create traffic mitigation areas. This bill could negatively impact parking in the CBD since Ridgefield has minimal mass transit and cars are needed by residents.

Proposed 2026 PA Meeting schedule: Thursdays, 8 am on the following dates: 1/15/26, 2/29/26, 3/19/26, 4/16/26, 5/21/26, 6/18/26, 7/16/26, 8/20/26, 9/17/26, 10/15/26, 11/19/26, 12/17/26. Ms. Burns moved and Mr. Recck seconded the motion to establish this 2026 meeting schedule. Motion passed 3 – 0. Mr. Recck will send the schedule to the Town Clerk. Ms. Burns will submit the required attendance report for 2025.

Adjournment. Ms. Burns moved, and Mr. Recck seconded a motion to adjourn at 8:45 a.m. Motion approved 3 – 0.

Respectfully submitted,
Ellen Burns